



Public Health
Prevent. Promote. Protect.

Canton City Health Department

Board of Health Meeting

Monday, May 21, 2018 @ 12:00pm – Board Room

Agenda

1. Call to Order and Roll Call
2. Approve April 23, 2018 Board of Health Meeting Minutes
3. Approve List of Bills: \$838,798.65
4. Executive Session to Discuss the Employment of a Public Employee
5. Approve Personnel:
 - a. Director of Environmental Health Job Description
 - b. Environmental Health Technician (R3) Job Description
 - c. Recycling Center Manager (R3) Job Description
 - d. Air Pollution Control Engineering Technician I (R5) Job Description
 - e. Appointment of WIC Peer Helper (PT13)
 - f. Position Classification Schedule – EH
6. Approve Recommendations of the Hearing Officer for May 21, 2018
7. Approve the Canton Medical Education Foundation Agreement for the Purpose of the Resident Office Rotation at a Rate of \$13.00 per Segment for a Full-Time Resident for the Time Period of July 1, 2018 through June 30, 2019
8. Accept 2017 Annual Report
9. Approve Revisions to 800-016-P – HIPAA Policy
10. Discuss/Approve 700-004-P – Credit Card Policy
11. Approve Travel Authorization
 - a. Annie Butusov, Epidemiologist I, for Travel from 06/14/2018 to 06/15/2018, OEI Technical Assistance, Face to Face Meeting in Pickerington, OH at a Cost Not to Exceed \$232.24 (2314)
 - b. Dawn Miller, THRIVE Project Manager, for Travel from 06/14/2018 to 06/15/2018, OEI Technical Assistance, Face to Face Meeting in Pickerington, OH at a Cost Not to Exceed \$232.24 (2314)
 - c. Linda Morckel, APC Monitoring & Inspection Supervisor, for Travel from 08/12/2018 to 08/17/2018, National Ambient Air Monitoring Conference in Portland, OR at a Cost Not to Exceed \$2,206.75 (2331)
 - d. Amanda Archer, Epidemiologist II, for Travel from 06/17/2018 to 06/22/2018, 19th Annual Summer Program in Population Health in Columbus, OH at a Cost Not to Exceed \$1,076.95 (2314)
 - e. Christina Henning, Laboratory Director, for Travel from 06/10/2018 to 06/15/2018, Polarized Light Microscopy Course in Westmont, IL at a Cost Not to Exceed \$1,073.00 (2331 - \$536.50 and 1001 304001 - \$536.50)
 - f. Linda Morckel, APC Monitoring & Inspection Supervisor, for Travel from 06/10/2018 to 06/15/2018, Polarized Light Microscopy Course in Westmont, IL at a Cost Not to Exceed \$1,073.00 (2331)
 - g. Kimberly Koons, Dietitian II, for Travel from 06/19/2018 to 06/21/2018, WIC Outpatient Breastfeeding Champion Training in Columbus, OH at a Cost Not to Exceed \$478.00 (2316)
12. Acceptance of Reports
 - a. Medical Director
 - b. Nursing/WIC

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- c. Laboratory
- d. OPHI/Surveillance
- e. THRIVE
- f. Environmental Health
- g. Air Pollution Control
- h. Vital Statistics
- i. Fiscal
- j. Health Commissioner
- k. Accreditation Team
- l. Quality Improvement

13. Other Business

14. Next Meeting: Monday, June 25, 2018 at 12:00pm

15. Adjournment